

Agenda

Leaseholders' forum

Tuesday 5th October 2021 (6.30-8.30pm)

By Zoom

Chair: Alan Wake (Independent)

	Item	Time	Presenter
1	Introductions and Housekeeping	6.30pm	Alan Wake
2	Minutes and Summary from last meeting	6.35pm	Alan Wake
3	Update on service charge accuracy project	6.45pm	Emma Mills
4	Environment Services update	6.55pm	Jon Kanareck & Chidi Onyema
5	Engagement: <ul style="list-style-type: none">• Service charge review• Actual cost statement and newsletter• Repairs text pilot & sign off communal repairs	7.25pm	Jon Kanareck Emma Mills Matt Smith
6	Planning for major works	7.55pm	Brian Burton
7	Any Other Business	8.20pm	Alan Wake
8	Date of next meeting to be confirmed	8.30pm	Alan Wake